

## **BATTALION CHIEF**

(Promotional Class)

### **DISTINGUISHING FEATURES OF WORK**

This is responsible supervisory and skilled work in directing the activities of a group of employees on a shift within an assigned area, or assisting in the supervision of a group of employees engaged in fire prevention and inspection. An employee of this class may personally perform difficult inspectional work and assist in directing the activities of fire prevention and inspection. Both general and immediate supervision is received from a superior who reviews work through observation, oral or written reports, and through conferences. Supervision is exercised over employees on an assigned shift, or employees assigned to fire prevention and inspection work.

### **EXAMPLES OF WORK**

(Note: These examples below indicate only the general type of work performed in these positions and are not intended to restrict duties to those listed.)

Responds to fire alarms within an assigned area and to other fires by special assignment.

Assists in planning and supervising the activities embracing fire prevention and inspection.

Inspects and assists in the supervision of employees performing inspections relating to fire hazards and general public safety.

Assumes command upon arrival at fires, and directs all fire fighting and life saving activities until relieved by an employee of higher rank.

Inspects personnel, stations, equipment, apparatus, and reports of each company within an assigned area to assure compliance with established regulations.

Investigates complaints and takes action to correct violations and irregularities.

Aids and assists in employee training.

Makes oral and written reports.

Performs related duties as assigned or required.

**NECESSARY KNOWLEDGES, SKILLS AND ABILITIES**

Thorough knowledge of fire fighting principles, practices, and equipment.

Good knowledge of state and municipal laws, statutes, ordinances, and regulations that apply to fire prevention and general public safety.

Good knowledge of the geography of the city, including the location of fire lanes, fire hydrants, water mains, other available sources of water supply, major fire hazards, and the names, location, and block numbers of streets.

Knowledge of the laws that apply to arson and the rules of evidence.

Knowledge of the internal operation of a modern fire department, including established personnel procedures.

Knowledge of modern training practices and procedures.

Skill in observation.

Ability to give clear, concise, and effective commands and orders.

Ability to adopt a quick, effective, and reasonable course of action in emergencies.

Ability to detect conditions hazardous to life and property and take correct action to eliminate the condition.

Ability to deal firmly but courteously with the public.

Ability to understand oral and written instructions and orders.

**QUALIFICATION REQUIREMENTS**

Must be at least twenty-one (21) years of age.

Must be a regular and permanent employee in good standing in a class of next lower level.

After offer of promotion, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

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